

**Norfolk Public Schools**  
Wireless Phone Information and Request Form  
Service Provided By Verizon Wireless

To request a wireless phone or data device, fill in the school/department and user name. Select the equipment and accessories from the list below. For new accounts only, provide the budget and authorization information in the bottom section. Pony or fax the completed form to the Information Technology Dept. at 628-3840.

**NEW AND EXISTING ACCOUNTS:**

School/Department:	Full Name:	Date:

**Equipment:** These selections represent preferred models to suite various needs. Select one device and appropriate accessories. Prices are representative and may vary based on promotions and availability. Additional equipment choices are available on request.

Select one device. View devices, features, and reviews at [www.verizonwireless.com](http://www.verizonwireless.com).

	Select (X)	One-Time Cost
Kyocera DuraXV Extreme Flip phone (camera) with 1 battery, 1 charger (Rugged, water resistant)		FREE

The following Smartphone choices require combined voice and data plan. (see pg. 2 )

See features, reviews, accessories, etc. at [www.verizonwireless.com](http://www.verizonwireless.com).

Apple iPhone SE, 64 GB (global ready)		FREE
Apple iPhone 13, 128 GB (global ready)		\$29.99
Apple iPhone 14, 128 GB (global ready)		\$49.99
Apple iPhone 14 Pro, 128 GB (global ready)		\$549.99
Apple iPhone 14 Pro Max, 128 GB (global ready)		\$649.99
Apple iPhone 15, 128 GB (global ready)		\$379.99
Apple iPhone 15 Pro, 128 GB (global ready)		\$549.99
Apple iPhone 15 Pro Max, 128 GB (global ready)		\$749.99

The following data devices require a National Access/Broadband Access wireless data plan. (see pg. 2)

MIFI 8800L for laptops and iPads		\$0.00
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Select Accessories: Availability and prices vary by phone. See the Verizon Wireless web site for availability. (See pg. 2 for important information on accessories.)

Leather case/Plastic holster/Otterbox case (Specify)		\$37.49
Additional battery charger		\$22.49
Vehicle power adapter		\$22.49

**NOTES:** List and describe any additional requirements. If this is a replacement phone, give cell phone number.

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**NEW ACCOUNTS ONLY:**

**Cellular Service:** Purchase of cellular service **must** be based on business use only. Personal use is not prohibited, but must be reasonable and any expense incurred must be reimbursed to the district.

NPS cellular service is based on Verizon Wireless', America's Choice calling area. See coverage map at [www.verizonwireless.com](http://www.verizonwireless.com) . All accounts start with minimum service (including data if required). **Minute allowance and monthly costs will be adjusted based on actual usage.** Please refer to plan descriptions and prices on Page 2. Unused plan minutes are shared among other NPS users.

	Fund:	Cost Ctr:	Location	Program	Function	Category	Object	Project
Budget Codes							527000	
Authorized By (please print or type):				Authorized Signature:				
Received By (please print or type):				Received Signature:				

## Service Plans and Features

The following information is provided to aid in understanding our calling plans and additional services. All accounts start with minimum service (including data if required). **Minute allowance and monthly costs will be adjusted based on actual usage.** Unused home airtime minutes are shared among other NPS users.

### Voice Only Plans:

Monthly Access Fee	\$28.84	\$41.34	\$52.88
Home Airtime Minutes	400	600	1000
Overage Rate	\$0.25		
Verizon Wireless Long Distance Rate	Included		
Nights and Weekends Minutes	Unlimited		
IN Calling Minutes	Unlimited		

### Voice and Data Plans:

Monthly Access Fee - Voice and Data*	\$48.07	\$60.57	\$72.11
Home Airtime Minutes	400	600	1000
Overage Rate	\$0.25		
Verizon Wireless Long Distance Rate	Included		
Nights and Weekends Minutes	Unlimited		
IN Calling Minutes	Unlimited		
National Access / Broadband Access	Unlimited		
Domestic Text Messages	Unlimited		

### Data Plan for Broadband/National Access Data Service:

Monthly Access Fee – Data Only*	\$39.99
MB Allowance	Unlimited
National Access Roaming (International)	\$0.002 per Kilobyte

### IN Messaging Bundles

Send unlimited IN TXT, PIX, and FLIX messages to any VZW customer's mobile phone. Also includes allowance of messages for sending to or receiving from non-Verizon Wireless customers. Unlimited IN messaging only applies when a VZW customer sends a TXT/PIX/FLIX message to another VZW customer's 10-digit mobile number (mobile-to mobile).

Monthly Fee*	\$5.00	\$10.00	\$15.00	\$20.00
IN Messaging Per Month	None	Unlimited	Unlimited	Unlimited
Included Messages Per Month (non-Verizon Wireless)	250	500	1500	5000

\* Prices exclude taxes, regulatory charges, text messaging, and other misc. charges.

Features common to all voice plans, basic voice mail, call forwarding, call waiting, caller ID, are included at no additional cost. Domestic long distance from within America's Choice calling area is provided at no additional cost. Roaming outside the America's Choice area or in Canada is \$0.69 per minute.

## Additional Information on Accessories

A wide range of accessories are available from Verizon Wireless. Most accessories purchased from Verizon Wireless are available through our contract at a discount. In order to obtain the contract rates, accessories purchased from Verizon Wireless should be ordered through the Information Technology Department. If you are in need of specific items, contact us for assistance. Credit card purchases relating cell phones should be limited to special circumstances or items not available from Verizon Wireless.

## Personal Use

The purchase and maintenance of cell phones by Norfolk Public Schools must be based solely on business considerations. Under current practice, personal use of the cell phone is not prohibited, but any expense incurred for personal use must be reimbursed to NPS. A monthly statement is sent, to the office manager, with call detail and a cover document. The cover document details how to calculate the reimbursement amount. Reimbursement is required for most personal use including phone calls, directory assistance calls, text messages, downloads, premium services, etc.

## **FAQ**

Usage charges are charges accrued for services used outside of your calling plan. These services include: picture texting, games, music downloads, ringtones, application downloads. These services are not covered under any NPS calling plan. The user will be responsible for repaying any additional charges. The authorizing person may waive these fees with the understanding that those fees will be deducted from their budget on top of the normal billing amount.

Received\_\_\_\_\_ Authorized\_\_\_\_\_

Please refrain from using 411 information excessively as it cost \$1.25 every time you use it. This service is not covered under any NPS calling plan.

Received\_\_\_\_\_

Please visit the NPS Cell phone website:

<http://ww2.nps.k12.va.us/education/components/scrapbook/default.php?sectiondetailid=137189>

International rates are not a part of any current calling plan, however if you are traveling outside of the continental United States and need to have access to your work cell phone to conduct business, please contact the Information Technology Department for temporarily adding the International calling plan to your device.

Received\_\_\_\_\_ Authorized\_\_\_\_\_

\*\*\* Please initial next to the appropriate space before turning into the IT Department.