



Norfolk Public Schools
Comprehensive School Improvement Plan 2023-2024

Name of School: Ingleside Elementary	School Division: Norfolk Public Schools
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Area of Focus: Reading academic achievement

SMART Goal: By the end of the 2024 school year, students will increase the SOL combined pass rate from 76% to 81% of ALL 3-5 students passing the reading SOL. **S.M.A.R.T. Goal:** By the end of the 2024 school year, we will decrease our percentage of K - 2 students who identified in Spring PALS from 32% to 25%.

Essential Action/ Evidence-based Intervention/Research-based Strategy: Implement and monitor the aligned, written, tested, and taught K-12 literacy plan with explicit focus on student learning outcomes	<input type="checkbox"/> Academic Review Finding
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Action Plan

Action Steps (Place in sequential order) One must be related to family engagement.	Position(s) Responsible for Implementation	Implementation Frequency	Evidence/ Artifacts: Implementation and Impact	Position(s) Responsible for Monitoring	Monitoring Frequency	Budget (Title I, SIG, other funding sources)	Title I Measurable Objective	Alignment to NPS Strategic Plan Goal (name goal)
1. Implement an Instructional Walkthrough cycle monitoring the effectiveness of the literacy plan with a focus on the writing curriculum to determine professional development needed and to set individual teacher goals.	Instructional team, reading specialist, title 1 teacher	August 2023- June 2024	walkthrough feedback, grade level planning agendas and sign-in sheets, NPS coaching log	Principal and Assistant Principal	quarterly			Student excellence

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<p>2. Provide and monitor embedded professional development of the revised English curriculum with a focus on phonemic awareness and phonics (K-2) and Benchmark series (3-5) during weekly grade level planning using walkthrough data.</p>	<p>instructional team, reading specialist</p>	<p>August 2023- June 2024</p>	<p>agendas sign in sheets</p>	<p>Principal and Assistant Principal</p>	<p>weekly</p>			<p>Student excellence</p>
<p>3. Monitor implementation of the Lexia program during weekly grade level planning.</p>	<p>teachers, reading specialist</p>	<p>August 2023- June 2024</p>	<p>agendas sign in sheet Lexia data</p>	<p>Principal and Assistant Principal</p>	<p>Bi-weekly</p>			<p>Student excellence</p>
<p>4. Schoolwide literacy nights to share current best practices in literacy instruction and literacy</p>	<p>reading specialist, family engagement specialist, teachers</p>	<p>August 2023- June 2024</p>	<p>flyer, sign in sheet</p>	<p>Principal and Assistant Principal</p>	<p>Quarterly</p>			<p>Student excellence, community</p>



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resources with families.								
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Area of Focus: Numeracy

SMART Goal: The achievement level of our students is above the state average, our intended outcome is to increase our achievement level going from 76% to 86% while also increasing the percentage of students with disabilities passing the math SOL assessment from 52% to 68% by the end of the 2024 school year.

Essential Action/ Evidence-based Intervention/Research-based Strategy: Implement an aligned written, tested, and taught NPS curriculum through careful monitoring, early intervention, professional development, and data tracking.

Academic Review Finding

Action Plan

Action Steps (Place in sequential order) One must be related to family engagement.	Position(s) Responsible for Implementation	Implementation Frequency	Evidence/ Artifacts: Implementation and Impact	Position(s) Responsible for Monitoring	Monitoring Frequency	Budget (Title I, SIG, other funding sources)	Title I Measurable Objective	Alignment to NPS Strategic Plan Goal (name goal)
1. Provide bi-weekly meetings to discuss data and monitor the effectiveness of instruction based on individual students with disabilities.	Math Specialists, Special Education Teachers	August 2023- June 2024	STAR math data, VKRP, Edmentum data	Principal and assistant principal	Bi-weekly			Student excellence
2. Implement and monitor walkthrough cycle during co-teaching and small group instruction	Instructional team	August 2023- June 2024	walkthrough feedback, teacher goals, emails, agendas, sign in sheets	Principal and assistant principal	monthly			Student excellence

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3. Provide and monitor professional development specifically targeting instructional strategies and co-teaching strategies.	Instructional Team, Math Specialist, Title 1 Teachers	August 2023- June 2024	model co-teaching reflection form, agendas and sign in sheets	Principal and assistant principal	monthly			Student excellence
4. Targeted professional development for teachers based on data.	Teachers, math specialists	August 2023- June 2024	agendas and sign in sheets, Edmentum/STAR data	Principal and assistant principal	Monthly			Student excellence
5. Provide weekly collaborative planning with teachers on aligning the written lesson plan, and the taught and assessed math curriculum to the standards of learning curriculum framework in	Instructional Team, Math, Specialist, Teachers	August 2023- June 2024	Sample work, agendas	Principal and assistant principal	Monthly			Student excellence

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the content area.								
6. Monitor lessons by utilizing the district math observation tool and having peer and instructional walkthroughs.	Math specialist, Teachers	August 2023- June 2024	lesson plans, district math observation tool, math observation tool	Principal and assistant principal	Monthly			Student excellence

Area of Focus: Science								
SMART Goal: By June 2024, we will increase the percentage of students in ALL STUDENTS categories passing the science SOL assessment from 60% (2023) to 70%.								
Essential Action/ Evidence-based Intervention/Research-based Strategy: Implement an aligned written, tested, and taught NPS curriculum							<input type="checkbox"/> Academic Review Finding	
Action Plan								
Action Steps (Place in sequential order) One must be related to family engagement.	Position(s) Responsible for Implementation	Implementation Frequency	Evidence/ Artifacts: Implementation and Impact	Position(s) Responsible for Monitoring	Monitoring Frequency	Budget (Title I, SIG, other funding sources)	Title I Measurable Objective	Alignment to NPS Strategic Plan Goal (name goal)
1. Provide weekly collaborative planning with teachers on aligning the written lesson plan, and the taught and assessed science curriculum to the standards of learning curriculum framework in the content area.	Instructional team, teachers	August 2023-June 2024	agendas and sign in sheets	Principal and assistant principal	Monthly			Student excellence

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2. Implement and monitor content integration of science into reading and writing.	Instructional team and teachers	August 2023- June 2024	sample work, lesson plans	Principal and assistant principal	Monthly		Science interactive notebooks	Student excellence
3. Monitor lessons by having peer and instructional walkthroughs.	Instructional team and teachers	August 2023- June 2024	Lesson plan, walkthrough forms	Principal and assistant principal	Monthly		Science interactive notebooks	Student excellence

Area of Focus: Attendance

SMART Goal: By the end of the 2023 - 2024 school year, we will decrease the percentage of students with chronic unexcused absences from 251% (Spring 2023) to 10%.

Essential Action/ Evidence-based Intervention/Research-based Strategy: Utilizing our PBIS program to help and prevent chronic absenteeism through our truancy team, weekly and month planning meetings and overly communicating the expectations to our stakeholders.

Academic Review Finding

Action Plan

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1. Monitor the effectiveness of the truancy team's procedures	Principal, Assistant Principal, Parent Engagement Specialist,	August 2023- June 2024	Agendas Sign in Sheets Log of Parent Contacts	Principal and assistant principal	Bi-weekly		Postcards for upcoming events	Student excellence

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	Guidance Counselor, SDS and Office Manager							
2. Review the attendance policy with all staff	Assistant Principal, Parent Engagement Specialist, Guidance Counselor, SDS and Office Manager	November 2023	Agenda Sign in sheets	Principal and assistant principal	Monthly			Student excellence
3. Review the attendance policy with parents using our updated parent newsletter platform and student code of conduct handbooks	PBIS Team which includes content teachers (K-2 and 3-5) Parent Engagement Specialist, Guidance	Quarterly – November, February, April, June	Parent newsletter	Principal and assistant principal, school counselor	Monthly		Behavior management programs	Student excellence
4. Provide incentives for attendance in the form of certificates, treats and recognition on	PBIS Team which includes content teachers (K-2 and 3-5) Parent Engagement Specialist,	October 2023- June 2024	Agendas, PBIS Matrix	Principal, assistant principal, school counselor	Monthly		Behavior management programs	Student excellence



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the morning news, parental newsletters	Guidance Counselor, SDS and Office Manager							
5. PBIS team will meet monthly to plan, implement and create innovative activities, programs and set expectations to increase attendance.	PBIS Team which includes content teachers (K-2 and 3-5) Parent Engagement Specialist, Guidance Counselor, SDS and Office Manager	October 2023-June 2024	Agendas, PBIS matrix	Principal, assistant principal, school counselor	Monthly		Behavior management programs	Student excellence